

OFFICE OF THE DY. DIRECTOR OF EDUCATION
DIST. WESTERN HILLS ROAD, NEW DELHI.

NO. F. DE-48/121/3(20)/S-25/95/4057

Dated: 5/8/95

To

The Manager,
Holy Innocents Public School,
C-236, Vikaspuri,
New Delhi-110018,

Sub:- Grant of recognition to the school from Ist to VIIIth
(without aid) with effect from academic session 1994-95

Sir,

With reference to your application on the subject noted above, I am directed to grant recognition to your school from Class Ist to VIIIth (without aid) w.e.f. 1994-95 session subject to the fulfilment of the following terms and conditions:-

1. That the school shall abide by the provisions of Delhi School Education Act and Rules, 1973 framed thereunder as well as the instructions issued from time to time.
2. That the school shall admit students without any discrimination of caste and creed as per the norms of the Deptt.
3. That the school shall equip the Science Lab. as per the norms of the deptt. and suitable facilities for practical work shall be provided to the students. More material worth Rs.5000/- shall be purchased and a list be furnished to the Education Officer for verification.
4. That a proper Library shall be established and facilities for reading room shall also be made available for students as well as teachers. Books as per the ratio of ten books per students may be maintained and facilities of reading room may also be provided immediately and more books worth Rs.5000/- be purchased by the start of next session and the list of books be furnished to Education Officer for verification.
5. Adequate sports material shall be purchased and made available to the students immediately.
6. That the school shall strictly abide by the provisions of Delhi School Education Act and Rules, 1973 and payment will be made as per section 10(1) of the D.S.E.A, 1973 to all employees.
7. Medical facilities/Leave, LTC, Bonus, Teaching Allowance, P.F. etc. be paid from the date of recognition of school.
8. That the school shall appoint full-time qualified and eligible staff as per the norms of the Deptt.
9. That the school shall dispense with the services of unqualified and over-aged staff, if any, immediately.
10. That the staff should be paid full salary through crossed cheque from the date of opening of the school and proof should be shown to the concerned E.O.
11. Proof to the effect that the staff has been appointed as per Recto. Rules be provided to the E.O. for verification.

Chairman

Holy Innocents Public School,
Vikas Puri, New Delhi

Vice-Principal
Holy Innocents Public School,
Senior Secondary Plot No. 2,
C-Block, Vikas Puri, New Delhi

School
That
By
26.

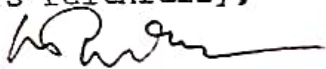
12. That copies of appointment letters issued to the staff be provided to the E.O. for verification.
13. Staff be appointed in per norms of Directorate of Education i.e. PEF, Yoga Tr., Domestic Sc. Tr., Drawing Tr., Music Tr., Regional Language Tr. and SUPW Tr. be appointed and other staff, one Asstt. Tr. for each Primary Section and 1/2 PGT for each Section of Middle classes as per post fixation norms of the Dte. of Edu., be appointed immediately.
14. Arrears of pay etc. due to the pay fixation of Fourth pay Commission Report, 1986 be paid immediately.
15. Provident Fund Register be maintained and cash book be completed and shown to E.O. for verification from time to time.
16. That the enrolment in each section shall not exceed the number of students calculated @ 10 sq. feet per student for the available floor area of the class-room and the school shall provide adequate and sufficient accommodation as per the norms of the Dte. of Education, Delhi each class. Number of existing sections should not exceed the number of class-rooms of proper size in the school.
17. The Management of school will obtain land from DDA in the name of the Society through Dte. of Education, Delhi and shall construct a school building thereon for the school as per specification of the Deptt. within a period of 2 years. The adequate and sufficient accommodation @ 10 sq.ft. per student shall be provided for the class-room. The minimum size of the class-room will be 15'x20'. No other activities other than education shall be run.
18. That the govt. nominees on the Managing Committee will be asked for immediately and all decisions will be taken as mentioned in the "Scheme of Management" approved by the DDE(Act).
19. That the Managing Committee of the school shall not enhance the fees during the ensuing Academic session without the prior approval of the Director of Education which is a mandatory requirement under sub-section (3) of Section-17 of Delhi School Education Act, 1973.
20. The Managing Committee shall regulate the functioning of school strictly in accordance with the provision of Act & Rules.
21. That the service contract between the management and the employees shall be executed immediately.
22. That all the facilities prescribed under Rule 50 & 51 of the DSER, 1973 shall be made available to the students. Provision of rules 6, 7 & 8 be strictly observed.
23. That the arrangement of good drinking water shall be made available to all the students/teachers and sanitary facilities shall also be provided to the students immediately.
24. Fresh Health Certificate may be obtained from the MCD within a month and be submitted to E.O. for verification.
25. That the school shall not run any un-recognised classes or any other activities within the school premises and all the recognised classes shall be run at one place at the above address only. Nursery classes be removed from the premises of the

[Signature]
 Chairman
 Holy Innocents Public School
 Vikas Puri, New Delhi

[Signature]
 Vice Principal
 Holy Innocents Pub. Contd.
 Senior Secondary Plot
 Block, Vikas Puri, N. Delhi. P/3

- school immediately, if any:
26. That the Nursery classes will not run in the building occupied by the school.
 27. That the violation of any instructions/orders/conditions/rules and regulations of the Deptt. shall lead to the withdrawal of recognition of the school and class-IX shall not be opened without the prior approval of the Director of Education, Delhi.
 28. Minimum 3 months salary of the staff should be available as "Reserve Fund" in the joint name of the Director of Education, Delhi and the Manager of the school with the specific instructions to the Bank that the Director of Education, Delhi can operate the account individually in case of default in the payment of salaries to the staff. Salary will be paid as per Govt. norms.
 29. That a report about the fulfilment of the above conditions giving the extent to which each condition is fulfilled shall be sent to the Education Officer every six month.
 30. That the students will be adjusted/accommodated in each class-room/section according to the size of the class-rooms so that 10sq.ft. space is provided per student as per undertaking dated 13.4.1992 given by the school management.

Yours faithfully,


 (Y.P. PURANG)
 DY. DIRECTOR OF EDUCATION
 DISTT. WEST


Dated:

No. F. DE-48/121/3(28)/2-25/93 /

Copy forwarded to:-

1. The Joint Dir. of Edu. (Plg), Dte. of Edu., Old Sectt., Delhi.
2. The Dy. Dir. of Edu. (CW), Dte. of Edu., Old Sectt., Delhi.
3. The Dy. Dir. of Edu. (Act), Dte. of Edu., Old Sectt., Delhi.
4. The R.O. (Stat. Unit), Dte. of Edu., Old Sectt., Delhi.
5. E.O. Zone-25.
6. Personal Branch of DDE(W).


 Chairman
 Holy Innocents Public School
 Vikas Puri, New Delhi


 (Y.P. PURANG)
 DY. DIRECTOR OF EDUCATION
 DISTT. WEST
 VICE CHAIRMAN
 Holy Innocents Public School
 Senior Secondary
 C-Block, Vikas Puri, N. Delhi

OFFICE OF THE DEPUTY DIRECTOR OF EDUCATION
ZONE-18, VIKAS PURI, NEW DELHI-110018, Phono No. 01128546090

No.DDE/WB/Zone-18/2018-19/ 3468 -70

Dated:- 6/12/19

To,
The Manager,
Holy Innocents Public School
Plot No. PS/09, C-Block,
Vikas Puri, New Delhi-110018

Sub:- Regarding grant of extension of provisionally upgradation from Secondary to Sr. Secondary Level (Commerce & Science Streams) in respect of Holy Innocent Public School, Plot No. PS/09, C-Block, Vikas Puri, New Delhi-18.

Sir,

In partial modification in letter no. DDE/WB/Zone-18/2018-19/3370-72, dated 16/11/2019 and Reference to letter dated 23.04.2016 on the above cited subject, this is to inform that grant of extension of provisionally upgradation from Secondary to Sr. Secondary Level (Commerce & Science Streams) in respect of Holy Innocent Public School, Plot No. PS/09, C-Block, Vikas Puri, New Delhi-18 upto 31.03.2023 has been granted by the competent authority the Terms & Condition already laid down in the provisionally upgradation from Secondary to Sr. Secondary Level (Commerce & Science Streams) letter dated 23.04.2016 and also subject to the following conditions that:-

1. That school shall submit the Building Completion Certificate from Competent Authority.
2. That the school shall comply with the provisions of DSEAR, 1973 RTE Act, 2009 and direction / instruction / guidelines issued by the department from time to time and judicial pronouncement w.r.t. maintenance / Utilization of school funds.
3. That the school shall comply with the provision of Rules 176, 177, 18(5), 17(3) & order dated 15.12.1999, 10.05.2005, 11.02.2009, 16.04.2010 & 19.02.2016 dealing with the regulation of fee along with the subsequent orders issued by DoE from time to time.
4. That the school shall comply with the order dated 07.11.2011/ guidelines of DoE and judicial pronouncements w.r.t. safety & security of the school children and take all steps in this regard.
5. That school shall comply with the Section 10(1) of DSEAR, 1973.
6. Other conditions as mentioned in recognition / upgradation letter usually.

This issues with the prior approval of the competent authority.

A
(ANIL KUMAR)
DDE(ZONE-18)


No.DDE/WB/Zone-18/2018-19/

Copy for information to:-

1. DDE(PSB), Dte of Education, Delhi.
2. Director, CBSE, Parpaganj, New Delhi.
3. Guard File.

Dated:-


Chairman
Holy Innocents Public School
Vikas Puri, New Delhi


Vice Principal / HOS
Holy Innocents Public School
(Senior Secondary) Plot No. PS/09,
C-Block, Vikas Puri, N.Delhi
29.11.19
(ANIL KUMAR)
DDE(ZONE-18)

To

✓ The Manager,
Holy Innocents Public School,
C-236 Vikaspuri,
New Delhi-110018.

Sub:- Upgradation of school from Middle to Secondary
stage w.e.f. 1998-99 academic session
without aid.

Sir,

With reference to your application on the subject cited above I am directed to convey the approval of the Director of Education Delhi for the upgradation of the Existing Middle School to Secondary school level without aid w.e.f. 98-99 session subject to the fulfilment of the following terms and conditions:

1. That the school shall abide by the provision of DSEA & Rules 73 framed thereunder as well as the instructions issued from time to time.
2. That the school admit students without any discrimination of caste and creed.
3. That the school shall meet the additional liability of classes.
4. The proper library shall be established and facilities for reading room shall also be made available for students as well as teachers. Books as per the ratio of 10 books per student shall be purchased and made available to the students.
5. The adequate sports material shall be purchased and made available to the students.
6. That the school shall strictly abide by the Provisions of Section 10 '1' of the DSEA & Rules 73.
7. That the school not run any unrecognised classes or any other activities within the school premises and all the recognised classes shall be run at one place at the premises of the school immediately.
8. That the school dispense with the service of unqualified and over aged staff, if any immediately.
9. That the service contract between the Management and the employees and over aged staff, if any immediately.
10. Fresh Health Certificate from MCO be obtained and produced to EO for verification.
11. The Management Committee shall regulate the functioning of school strictly in accordance with the provisions of DSEA & Rules 73.

Chairman
Holy Innocents Public School
Vikas Puri, New Delhi

Vice Principal
Holy Innocents Public School
Senior Secondary, Plot No. 236
C-Block, Vikas Puri, N. Delhi
P/2...

12. Management Committee of the school shall pay the school fee in future according to the provision without prior approval of Director of Edn. which is a mandatory requirement under sub-section 3 of section 17 of DSEA & Rules 73.
13. That all the facilities prescribed under rule 50 and 51 of the DSEA & Rules 73 shall be made available to the students.
14. Proof to be set that qualified staff has been appointed as per rules provided for the verification to EC.
15. That salary has been paid all arrears are being paid as per Fourth Pay Commission. Proof to be given to EC for verification.
16. That the arrangements for good drinking water shall be made available to all the students as well as to the teachers and sanitary facilities shall also be provided to the students separately. Health certificate may be obtained from the local body within a month.
17. That the school shall comply with the norms of the CESE for affiliation for examination purposes.
18. Medical facilities/leave LDC bonus, Teaching allowances, CPF etc. be paid since recognition of school.
19. Provident Fund register be maintained and cash book be complete and shown to EC of the zone concerned for verification from time to time.
20. That the Management of the school shall create a Reserve Fund of three months salary of staff.
21. That the violation of any instructions/conditions/rules and regulation of the Department shall lead to the withdrawal of recognition of the school.
22. That report about the fulfilment of the above conditions shall be sent to the EC every six months.

Yours faithfully,

(M.S. KISHORE)

DEPUTY DIRECTOR OF EDUCATION: DISTT. WEST

Dated: - _____

No.

DE-113(80)/Z-18/96/

Copy to

1. Adm. Secy, D/O, Sectt. Delhi.
2. Adm. D. O. Secy, D/O, Sectt.
3. JDE P/O, D/O, Sectt. Delhi.
4. D/O, D/O, Sectt. Delhi.
5. P.O.
6. D/O, D/O, Sectt. Delhi.
7. R.O. Secy, D/O.
8. Secretary to EC Edn.
9. Secy, D/O, Preet Vihar, Delhi.
10. P.O. Secy, D/O, Sectt. Delhi.

Vice Principal /
Holy Innocents Public
(Senior Secondary) Plot No. 1, Phase
C-Block, Vikas Puri, N. Delhi (Distt. West)

Holy Innocents Public School
Vikas Puri, New Delhi
(Distt. West)